

RABAN & RABAN

— LLC —

Attorneys at Law

**11710 Long Beach Blvd.
Haven Beach, NJ 08008**

REGINALD J. RABAN (1945-2024)

JAMES S. RABAN* ▲

MEMBER OF NJ BAR *

MEMBER OF PA BAR ▲

TEL (609) 492-0533

FAX (609) 492-0464

Email: jraban@regraban.com

April 28, 2026

Via Hand Delivery & Email Sdelacruz@shipbottom.org

Sara Dela Cruz, Secretary
Ship Bottom Land Use Review Board
1621 Long Beach Boulevard
Ship Bottom, NJ 08008

Re: Shae Minor Subdivision
Block 53, Lot 5 – 306 W. 18th Street, Ship Bottom, NJ
Block 53, Lot 4 – 302 W. 18th Street, Ship Bottom, NJ

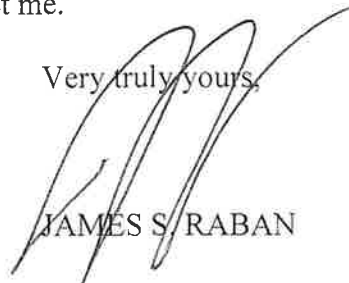
Dear Ms. Dela Cruz:

Enclosed please find the following with regard to the above referenced matter:

- (x) 18 copies of Land Use Development Application;
- (x) 18 copies of Minor Subdivision Plans prepared by Kevin Shelly, P.E. of Shore Point Engineering;
- (x) Affidavit of Ownership;
- (x) W-9;
- (x) Public Notice;
- (x) Check No. 233 Amount \$625.00 Administrative Fee;
- (x) Check No. 234 Amount \$2,000.00 Escrow Account Deposit;
- (x) Please consent and/or approve for public hearing on May 19, 2026 at 6:30 p.m.

Thank you for your courtesies and attention to this matter. If you have any questions, please do not hesitate to contact me.

Very truly yours,



JAMES S. RABAN

JSR/dh

Sara Dela Cruz, Secretary

April 28, 2026

Page 2

Enc.

Cc: Mark and Karen Shae (via email)
Kevin Shelly, P.E. (via email)
Frank Little Jr., P.E., P.P. (via email)
Joseph Coronato, Sr., Esq. (via email)
Joseph Coronato, Jr., Esq. (via email)

LAND USE DEVELOPMENT APPLICATION

BOROUGH OF SHIP BOTTOM
17TH & LONG BEACH BOULEVARD
SHIP BOTTOM, NEW JERSEY 08008
(609) 494-2171

TO BE COMPLETED BY BOROUGH STAFF ONLY

Date Filed _____ Docket No. _____
Application Fees _____ Escrow Deposit _____
Scheduled for: Review of Completeness _____ Hearing _____

1. SUBJECT PROPERTY - TO BE COMPLETED BY APPLICANT

Location : 306 W. 18th Street
Tax Map: Page 11 Block 53 Lot 5
Dimensions: Width: 60 ft. Depth: 100 ft Total Area: 6,000 sq. ft.

Location : 302 W. 18th Street
Tax Map: Page 11 Block 53 Lot 4
Dimensions: Width: 40 ft. Depth: 100 ft Total Area: 4,000 sq. ft.

Zoning District: R-2 Single-Family Residential District

2. APPLICANT

Name: Mark Shae and Karen Shae

Address: 28235 Captiva Shell Loop, Bonita Springs, FL 34135

Telephone Number: Home: _____ Local: _____

Work: _____ Fax: _____

Applicant is a Corporation _____ Partnership _____ Individual **X**

Other:

Social Security Number / Federal ID Number:

3. DISCLOSURE STATEMENT

Pursuant to N.J.S. 40:55D-48.1, the names and address of all persons owning 10% of the stock in a corporate application or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S. 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed (attach pages as necessary to fully comply.)

Name: N/A Interest:

Address:

APPLICANT IS RESPONSIBLE FOR PAYMENT OF ALL PROFESSIONAL REVIEW FEES, INCLUDING THE ENGINEERING AND ATTORNEY. ALL ENGINEERING AND LEGAL FEES MUST BE PAID BEFORE CONSTRUCTION OR ZONING PERMITS CAN BE ISSUED.

4. If owner (s) is other than the applicant, provide the following information on the Owner (s):

Owner's Name: Same as Applicant (as to Lot 5)

As to Lot 4: John H. Eaglesham, Jr. and Lucille A. Eaglesham, Trustees, Eaglesham Family Trust dated March 22, 2005

Address: 1283 Deer Trail Lane, Solvang, CA 93463

Telephone Number: Home: Work: 732-408-0900 (Michael Paxton, Esq) Local:

Relationship of the applicant to the property in question:

Owner: Lessee: Purchaser Under Contract: Other:

5. PROPERTY INFORMATION:

Deed restrictions, covenants, easements, rights of way, association by-laws, or other dedication existing or proposed on the property:

Yes (attach copies) No

Note: All Deed Restrictions, Covenants, Easements, Rights of Ways, Association By-Laws, or other dedications existing and proposed must be submitted for review.

Site Plan and / or conditional use applicants: N/A

Proposed for: New Structure Expanded Area Alteration
Expansion of Structure Change of Use Sign

Other (please specify)

Has this property been the subject of any prior application (s) to the Planning Board or Zoning Board of Adjustment? Yes No If so, please attach the date (s), the relief sought, the disposition of the case and a copy of the resolution (s).

Is the subject property located on:

A County Road: Yes No ; A State Road: Yes No
within 200 feet of a municipal boundary: Yes No

Present use of the premises: Single-Family Residential

6. Applicant's Attorney: JAMES S. RABAN

Address: 11710 Long Beach Blvd., Haven Beach, NJ 08008

Telephone Number: (609) 492 - 0533 Fax Number: (609) 492 - 0464

7. Applicant's Engineer/Surveyor: Shore Point Engineering
Address: 1985 Highway 34, Suite A7, Wall, NJ 07719
Telephone Number: 732-924-8100 Fax Number: 732-924-8110

8. Applicant's Planning Consultant: N/A
Address:
Telephone Number: Fax Number

9. Applicant's Architect: N/A
Address:
Telephone Number: Fax Number:

10. List any other Expert who will submit a report or who will testify for the Applicant: (Attach additional sheets as may be necessary)
Name
Field of Expertise
Address
Telephone Number Fax Number

11. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING:

SUBDIVISION:

- Minor Subdivision Approval
- Subdivision Approval (Preliminary)
- Subdivision Approval (Final)
- Number of Lots to be created: 2
- Number of proposed Dwelling Units (if applicable): 2
- Area and Dimensions of each Proposed Lot:

Proposed Lot 4.01: 50' x 100' – Lot Area: 5,000 sq. ft.

Proposed Lot 5.01: 50' x 100' – Lot Area: 5,000 sq. ft.

SITE PLAN: N/A

- Minor Site Plan Approval
- Preliminary Site Plan Approval [Phases (if applicable)]
- Final Site Plan Approval [Phases (if applicable)]
- Amendment or Revision to an Approved Site Plan
- Area to be disturbed (square feet)

Total number of proposed dwelling units
Request for Waiver from Site Plan Review and Approval
Reason for Request:

INFORMAL REVIEW
 APPEAL DECISION OF AN ADMINISTRATIVE OFFICER [N.J.S. 40:55d-70A]
 MAP OR ORDINANCE INTERPRETATION OR SPECIAL QUESTION [N.J.S. 40:55D-70B]
 VARIANCE RELIEF (HARDSHIP) [N.J.S. 40:55D-70C (1)]
 VARIANCE RELIEF (SUBSTANTIAL BENEFIT) [N.J.S. 40:55D-70C (2)]
 VARIANCE RELIEF (SPECIAL REASONS) [N.J.S. 40:55D-70D]
 CONDITIONAL USE APPROVAL [N.J.S. 40:55D-67]
 DIRECT ISSUANCE OF A PERMIT FOR A STRUCTURE IN BED OF A MAPPED STREET, PUBLIC DRAINAGE WAY, OR FLOOD CONTROL BASIN [N.J.S. 40:55D-34]
 DIRECT ISSUANCE OF A PERMIT FOR A LOT LACKING STREET FRONTAGE [N.J.S. 40:55D-35]

12. Section (s) of Ordinance from which a variance is requested: N/A

13. Waivers Requested of development Standards and/or Submission Requirements: (attach additional pages as needed)

While the Applicant does not anticipate any waiver requests, the Applicant reserves the right to request any waivers that may be required by the Board at the hearing.

14. ATTACH A COPY OF THE PROPOSED NOTICE TO APPEAR IN THE OFFICIAL NEWSPAPER OF THE MUNICIPALITY AND TO BE MAILED TO THE OWNERS OF ALL REAL PROPERTY, AS SHOWN ON THE CURRENT TAX DUPLICATE, LOCATED WITHIN THE STATE AND WITHIN 200 FEET IN ALL DIRECTIONS OF THE PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION. THE NOTICE MUST SPECIFY THE SECTIONS OF THE ORDINANCE FROM WHICH RELIEF IS SOUGHT, IF APPLICABLE.

*The publication and the service on the affected owners must be accomplished at least 10 days prior to the date scheduled by the Administrative Officer for the hearing.

*An Affidavit of Service on all property owners and a Proof of Publications must be filed before the Application will be complete and the hearing can proceed.

15. Explain in detail the exact nature of the Application and the changes to be made at the premises, including the proposed use of the premises: (Attach pages as needed)

Currently, Lot 4 in Block 53 is developed with a single-family dwelling. A new single-family dwelling is currently in the process of being constructed on Lot 5 in Block 53. Lot 4 is 40' x 100', with a lot area of 4,000 square feet. Lot 5 is 60' x 100', with a lot area of 6,000 square feet. The Applicant is seeking minor subdivision approval to adjust the lot line separating Lots 4 and 5 ten feet to the west, with the result being that each lot, new lot 4.01 and new lot 5.01, will be 50' x 100', each with an area of 5,000 square feet.

16. Is a public Water Line available? Yes

17. Is public Sanitary Sewer available? Yes

18. Does the application propose any lighting? Normal residential lighting

19. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate Lot and Block number? Yes

20. Are any Off-Tract Improvements required or proposed? No

21. Is the Subdivision to be filed by Deed or Plat? Plat

22. What form of security does the applicant propose to provide as performance and maintenance guarantees ?
Cash or bond

23. OTHER APPROVALS WHICH MAY BE REQUIRED AND DATE PLANS SUBMITTED:

	YES	NO	DATE PLANS SUBMITTED
SHIP BOTTOM FIRE PREVENTION BUREAU		x	
SHIP BOTTOM WATER & SEWER DEPT.		x	
SHIP BOTTOM PUBLIC WORKS DEPT.		x	
LONG BEACH ISLAND HEALTH DEPT.		x	
OCEAN COUNTY PLANNING BOARD	x		
OCEAN COUNTY SOIL CONSERVATION DEPT.	x		
N.J. DEPT. ENVIRONMENTAL PROTECTION		x	
SANITARY SEWER CONNECTION PERMIT		x	
SEWER EXTENSION PERMIT		x	
WATERFRONT DEVELOPMENT PERMIT		x	
WETLANDS PERMIT		x	
TIDAL WETLANDS PERMIT		x	
F.E.M.A.		x	
N.J. DEPT. OF TRANSPORTATION		x	
ATLANTIC ELECTRIC		x	
N.J. NATURAL GAS		x	

24. CERTIFICATION FROM THE TAX COLLECTOR THAT ALL TAXES DUE ON THE SUBJECT PROPERTY HAVE BEEN PAID.

25. LIST OF MAPS, REPORTS AND OTHER MATERIALS ACCOMPANYING THE APPLICATION (attach additional pages as required for complete listing)

THE DOCUMENTATION MUST BE RECEIVED BY THE BOARD SECRETARY AT LEAST TWENTY-ONE (21) DAYS PRIOR TO THE MEETING AT WHICH THE APPLICATION IS TO BE CONSIDERED. A LIST OF THE PROFESSIONAL CONSULTANTS IS ATTACHED TO THE APPLICATION FORM.

Quantity	Description of Item
18 copies of	Land Use Development Application
18 copies of	Minor Subdivision Plan prepared by Shore Point Engineering

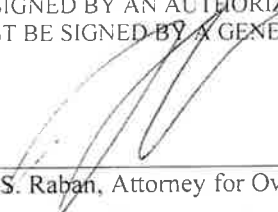
26. THE APPLICANT HEREBY REQUESTS THAT COPIES OF THE REPORTS OF THE PROFESSIONAL STAFF REVIEWING THE APPLICATION PROVIDED TO THE FOLLOWING OF THE APPLICANT'S PROFESSIONALS:

SPECIFY WHICH REPORTS ARE REQUESTED FOR EACH OF THE APPLICANT'S PROFESSIONALS OR WHETHER ALL REPORTS SHOULD BE SUBMITTED TO THE PROFESSIONAL LISTED.

	Applicant's Professional	Reports Requested
<u> x </u>	Attorney	<u>All Reports</u>
<u> x </u>	Engineer	<u>All Reports</u>
<u> </u>	Architect	<u>All Reports</u>

CERTIFICATIONS

27. I CERTIFY THAT THE FOREGOING STATEMENTS AND THE MATERIALS SUBMITTED ARE TRUE, AND WAIVE ALL APPLICABLE TIME LIMITS UNTIL THE FIRST PUBLIC HEARING OF THIS APPLICATION. I FURTHER CERTIFY THAT I AM THE INDIVIDUAL APPLICANT OR THAT I AM AN OFFICER OF THE CORPORATE APPLICANT AND THAT I AM AUTHORIZED TO SIGN THE APPLICATION FOR THE CORPORATION OR THAT I AM A GENERAL PARTNER OR THE PARTNERSHIP APPLICANT. (IF THE APPLICANT IS A CORPORATION, THIS MUST BE SIGNED BY AN AUTHORIZED CORPORATE OFFICER. IF THE APPLICANT IS A PARTNERSHIP, THIS MUST BE SIGNED BY A GENERAL PARTNER)

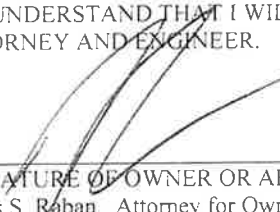


 James S. Raban, Attorney for Owner /Applicant

28. I UNDERSTAND THAT A SUM, TO BE DETERMINED, WILL BE DEPOSITED IN AN ESCROW ACCOUNT, IN ACCORDANCE WITH THE ORDINANCES OF THE BOROUGH OF BEACH HAVEN. I FURTHER UNDERSTAND THAT THE ESCROW ACCOUNT IS ESTABLISHED TO COVER THE COST OF PROFESSIONAL SERVICES INCLUDING ENGINEERING, PLANNING, LEGAL AND/OR OTHER EXPENSES ASSOCIATED WITH THE REVIEW OF SUBMITTED MATERIALS. SUMS NOT UTILIZED IN THE REVIEW PROCESS SHALL BE RETURNED. IF ADDITIONAL SUMS ARE DEEMED NECESSARY, I UNDERSTAND THAT I WILL BE NOTIFIED OF THE REQUIRED ADDITIONAL AMOUNT AND SHALL ADD THAT SUM TO THE ESCROW ACCOUNT WITHIN FIFTEEN (15) DAYS. I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR PAYING FEES DUE TO THE LAND USE BOARD ATTORNEY AND ENGINEER.

 4/23/26

 DATE



 SIGNATURE OF OWNER OR APPLICANT
 James S. Raban, Attorney for Owner/Applicant

BOROUGH OF SHIP BOTTOM PROFESSIONAL CONSULTANTS

LAND USE BOARD ATTORNEY

Joseph D. Coronato, Sr.
 680 Hooper Avenue.
 Building C, Second Floor, Suite 304
 Toms River, NJ 08754

(732) 240-4600

ENGINEER

Frank J. Little, Jr. P.E., P.P.
 Owen, Little & Associates, Inc.
 443 Atlantic City Boulevard
 Beachwood, NJ 08722

(732) 244-1090
 FAX (732) 341-3412

PUBLIC NOTICE

BOROUGH OF SHIP BOTTOM

Public notice is hereby given that Mark Shae and Karen Shae (collectively, the “Applicant”) have applied to the Land Use Review Board of the Borough of Ship Bottom (the “Board”), Ocean County, New Jersey for minor subdivision approval relative to the properties designated as Lots 4 and 5 in Block 53 on the Tax Map of the Borough of Ship Bottom, located at 302 W. 18th Street and 306 W. 18th Street, respectively. Currently, Lot 4 in Block 53 is developed with a single-family dwelling. A new single-family dwelling is currently in the process of being constructed on Lot 5 in Block 53. Lot 4 is 40’ x 100’, with a lot area of 4,000 square feet. Lot 5 is 60’ x 100’, with a lot area of 6,000 square feet. The Applicant is seeking minor subdivision approval to adjust the lot line separating Lots 4 and 5 ten feet to the west, with the result being that each lot, new lot 4.01 and new lot 5.01, will be 50’ x 100’, each with an area of 5,000 square feet. While the Applicant does not believe that any variances are required, any variances, waivers or exceptions deemed necessary or appropriate by the Board will be requested at the public hearing.

A public hearing has been scheduled for May 19, 2026 at 6:30 p.m. in the Court Room of the Municipal Building, located at 1621 Long Beach Boulevard, Ship Bottom, New Jersey. The meeting format will be posted on the Borough’s website and may be subject to change at any time prior to the time of the hearing. Interested parties are encouraged to check the website to confirm the meeting format. If a meeting is in-person there will not be a virtual means to attend, anyone wanting to participate will have to attend the meeting in person.

Should government-imposed restrictions change prior to the meeting that would prevent

an in-person meeting, this meeting will proceed virtually under the following circumstances:

Join Zoom Meeting

<https://zoom.us/j/97260536124?pwd=dmJ6MTVlKzhrc0pBcVJXcitpaWFKdz09>

Meeting ID: 972 6053 6124, **Passcode:** 087822

One tap mobile: +13017158592,,97260536124#,,,,*087822# US (Washington D.C)

+13126266799,,97260536124#,,,,*087822# US (Chicago) **Dial by your location:**

+1 301 715 8592 US (Washington D.C) +1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 669 900 9128 US (San Jose)

Meeting ID: 972 6053 6124 **Passcode:** 087822 Find your local number:

<https://zoom.us/j/97260536124?pwd=dmJ6MTVlKzhrc0pBcVJXcitpaWFKdz09>

The Meeting Agenda and all documents pertaining to the applications and all other matters to be considered are available for public inspection on the Borough of Ship Bottom Land Use Review Board website or during business hours of the Borough Hall at 1621 Long Beach Boulevard. If there are any questions, comments or concerns, please call the Land Use Review Board Secretary, Sara Dela Cruz at (609)-494-2171 Ext. 122.

File # 3715

James S. Raban,
Attorney for Applicant

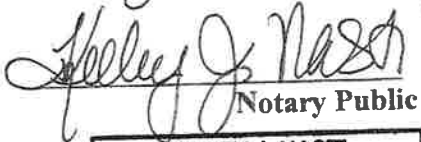
AFFIDAVIT OF OWNERSHIP

STATE OF NEW JERSEY :
COUNTY OF Ocean : SS

Mark and Karen Shae, of full age, being duly sworn according to law, on their oath deposes and says that they own 306 W. 18th Street, in the Borough of Ship Bottom in the County of Ocean and State of New Jersey, that they are the owners in fee of all that certain lot, tract, or piece or parcel of land situated, lying and being in the Borough of Ship Bottom aforesaid, and known and designated as Lot 5, Block 53 and that they hereby authorize and appoint James Raban, Esq. to make the within application in their behalf and that the statements contained in said application are true.


Mark Shae

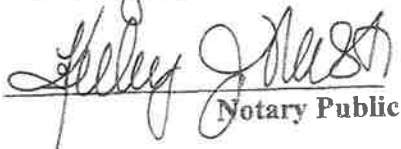
Sworn and subscribed before
me this 4th day
of August, 2025


Notary Public

KELLEY J. NASTI
NOTARY PUBLIC OF NEW JERSEY
Commission # 50152973
My Commission Expires 3/1/2026


Karen Shae

Sworn and subscribed before
me this 4th day
of August, 2025


Notary Public

KELLEY J. NASTI
NOTARY PUBLIC OF NEW JERSEY
Commission # 50152973
My Commission Expires 3/1/2026